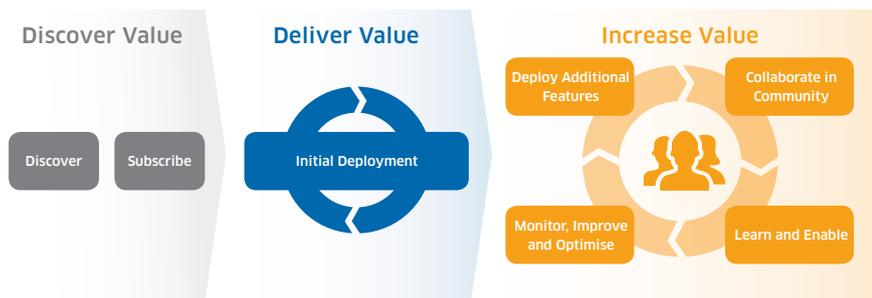


Workday Delivery Assurance

Workday Delivery Assurance connects you with experienced deployment and project management experts who ensure that your project is on track and your system is optimally configured. These experts identify potential problems early and apply lessons learned on prior Workday deployments to steer your project to success.

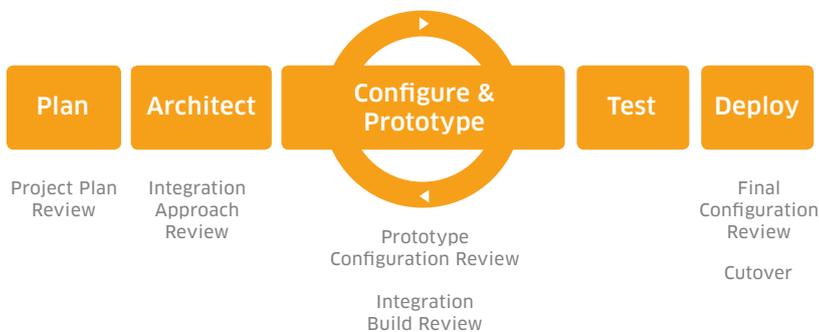
Key Features and Benefits

- Verifies that Workday deployments use best practices, based on your business needs.
- Provides access to a team of Workday deployment and product experts.
- Includes checkpoints throughout the Workday Accelerated Deployment Methodology to uncover potential issues early in a project.



Delivery Assurance Checkpoints

The Delivery Assurance process involves a series of checkpoints at key project milestones and provides project oversight to uncover potential issues early and to help mitigate future risks.



These checkpoints include the following:

Project Management Reviews

- **Project-plan review:** A detailed examination of the project plan validates critical tasks and milestones and ensures that all unique Workday Deployment components are considered. The review checks that the project plan adheres to the Workday Accelerated Deployment Methodology.

- **Customer education:** Confirms that you are taking advantage of Workday's Success programmes such as the Framework for Success.
- **Project meetings:** Support you in project activities such as steering committee meetings and project-status meetings.
- **Roadmap generation:** Assists you in planning for ongoing adoption of Workday capabilities.
- **Escalations:** Your Delivery Assurance contact coordinates any product or deployment issue escalation.
- **Stage assessments:** Consolidated checkpoint results include recommendations at the end of each project stage.

Configuration Reviews

- **Prototype configuration review:** Evaluates the design and configuration of your tenant. This review happens early in the project, prior to system testing, to identify any design or configuration issues. When issues are identified early, they can be remedied quickly with minimal impact to the project timeline.
- **Final configuration review:** Examines the design and configuration before it is moved into production. In this final quality review of your tenant, you can proactively see any issues introduced by the transformation and loading of data.

Integration Reviews

- **Integration approach review:** Occurs early in the project to ensure that your integrations are designed according to best practices. This includes reviewing the integrations for functional use cases, data mapping, performance, and scalability.
- **Integration build review:** Examines Workday configuration (attributes, maps, field overrides, etc.) and integration code.

Test Reviews

- **Test plan review:** Evaluates the project test plan and recommends steps based on Workday's standard deployment / testing strategy.
- **End-to-end test execution review:** Confirms that all necessary test cycles have been completed.

Deployment Reviews

- The Workday Delivery Assurance contact helps the customer prepare to go live with the following checks.
 - > Confirm that go-live checklist has been completed.
 - > Review the plan.
 - > Schedule the transition to production.

