



## The Workday business process framework

To accomplish end-to-end processes and handle everyday tasks, our business process framework (BPF) is built into the architecture of Workday Enterprise Management Cloud. Think of our BPF as a powerful “if this, then that” engine within the greater Workday environment that’s triggered by events within your organisation – where you choose the rules and logic based on what’s best for your business. As well, you can change the business rules and task kickoffs easily and dynamically as your company grows and evolves.

Take the example of onboarding a new employee. When a candidate accepts an offer, a diverse set of tasks have to be kicked off – many in parallel – to ensure a smooth transition into the first days of work. Every necessary task, from issuing a badge to ordering equipment, assigning a workspace, filing forms with HR and legal departments and provisioning the new employee’s identity (and identity security rules) on all necessary systems can be automated seamlessly with the BPF.

### The BPF: not a bolt-on

The BPF is unique: while other vendors have built workflow solutions as an afterthought to bolt on to existing applications and data stores, Workday purposefully built the BPF into its core technology foundation from the beginning. Because of this unique design decision, the BPF works seamlessly with other native frameworks in Workday, such as security and organisational hierarchy, to ensure that events are routed to the right set of users and evaluated in real time.

### Built to support business agility

Because businesses need to remain agile through constant change, Workday empowers users to modify process-related changes without requiring IT support. Workday comes with more than 850 preconfigured business processes and also allows users to extend to a third-party system by embedding integrations within the process definition.

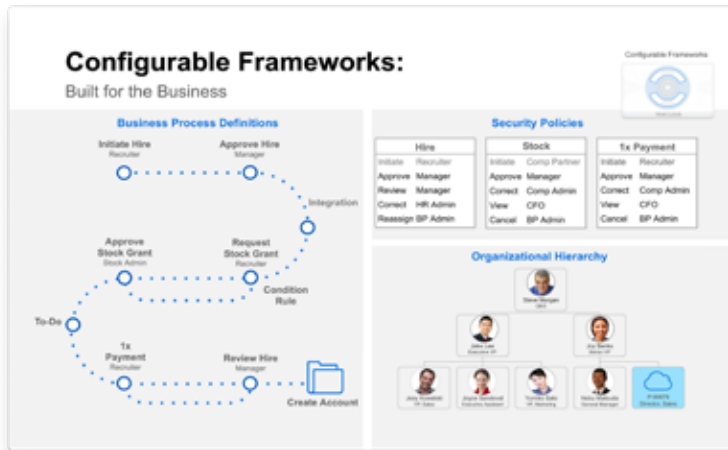
### Cross-product business processes? No problem

Many organisations want the ability to create a cross-product business process that doesn’t require an additional integration investment or a supplementary licence to a third-party integration platform. With Workday, all application data is within the same system, making it easy to build processes that span HR, finance and payroll. In fact, Workday provides you with more than 850 preconfigured business processes for you to adapt, copy and extend. And if you do need to extend to a third-party system, the BPF enables you to embed integrations within the process flow definition. You can configure this step using Workday-delivered integration cloud tools to support the transfer of data from Workday to external vendor systems.

### Key Benefits

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- Leverage one framework for your business to configure, copy and extend more than 850 prebuilt delivered processes.
- Empower functional experts to modify process flows, with zero programming skills required.
- Be confident that all business process transactions are always auditable.
- Automate your manual processes with a wide range of business process actions, such as approvals.



Configurable frameworks

## Auditing: it's in the bag

The “always on” auditing capabilities in Workday mean that 100 per cent of all business process changes and executions are captured historically from end to end. With that level of detail, you no longer need to manually store business processes to support future audit requests. Auditors have access to all changes, including who made them as well as before-and-after values. This level of transparency is native to Workday and not universally available in other vendor workflow solutions.

## Process visibility and monitoring

Workday has several configuration options that allow different degrees of visibility depending on the type of process as well as your role, business function, level in the hierarchy and other factors. You can choose to give your end users access to process history, or keep that information in the hands of your administrators.

## Automating your critical processes

The BPF is the right place for you to automate transactions and enterprise processes. Most commonly used for approvals, it also enables you to simply build workflows that invoke a wide range of steps including inbound and outbound integrations, document reviews, questionnaires and more. The BPF allows you to tailor processes for the unique needs of your business by automating manual processes.