

# Workday Projects

Workday Projects allows companies to focus on all the critical components that make a company successful: people, resources and work. By bringing these elements together in a unified suite of enterprise applications, managers can gain insight into what makes a team or project successful, areas of the company that are weak or struggling, and ways to improve organisational effectiveness.

Unlike traditional bolt-on project or work management systems, Workday Projects is seamlessly unified with Workday Human Capital Management, Financial Management, Spend Management, and Time Tracking. As a result, managers can efficiently plan, track, and analyse their projects, talent, and results throughout the project life cycle.

With Workday Projects, you can:

## Plan work

- Align all projects with corporate goals and initiatives
- Model all types of work areas, including product development, projects, campaigns, client service delivery, grants, and more
- Streamline resource allocation with advanced resource forecasting
- Establish budgets and estimates
- Establish a work plan with phases, tasks, and milestones to track progress over time
- Roll up multiple work areas under larger initiatives or work hierarchies

## Resource Management

- Seamlessly use worker profile data and skills profiles from Workday HCM
- Search for talent based on specific criteria such as job profiles, skills, and competencies
- View and compare worker profile information including experience and qualifications
- Utilise dynamic resource pools to automate resource sourcing and assignment

## Key features and benefits

- Plan and track projects and tasks
- Utilise resource pools, work plans, and project hierarchies
- Integrate to external project systems such as Microsoft Project Enterprise™
- Configure company and work-specific business process workflows
- Ensure alignment of workforce and resources to strategic goals
- Track overall spend (labour, expenses, and procurement) against budget
- Bill customers and recognise revenue based on project milestones
- Rate the quality of work completed
- Give executives insight into alignment, achievement, and potential
- Tie real human cost and impact to actual business results

Strategic Initiatives Detail ...																		
88 items																		
Initiative	# of Projects	Initiative to Complete	Project	% Complete	Project Status or Delay in the next Month	Start Quarter	Expected Duration (Months)	Owner	Resource Risk	Projects	Burn Rate	Spend vs. Completion Variance	Budget	Total Consumed	Remaining Budget	Succ Rate		
Big Data Services	1	Big Data Services Work Plan	Big Data Services Work Plan	100%	2014-Q1	0	James Brooks	Red	0%	Yellow	\$0	\$0	\$0	\$0	\$0	0%		
Brand Awareness	3	Advertising Campaign	Advertising Campaign	100%	2010-Q1	11	Yumiko Sato	Yellow	100%	\$2,510,000	\$2,507,033	\$2,947	Yellow					
		Executive Forums	Executive Forums	100%	2014-Q1	11	Yumiko Sato	Red	80%	\$5,000,000	\$3,985,030	\$1,014,907	Red					
		Websites Redesign	Websites Redesign	100%	2012-Q1	11	Lisa Woolbright	Yellow	98%	\$370,000	\$363,512	\$6,488	Yellow					
Campaign Portfolio	2	Enterprise ROI	Enterprise ROI	100%	2014-Q3	0	George Harris	Red	52%	Red	\$80,000	\$418,064	-\$339,084	Red				
		Targeting the CDO	Targeting the CDO	100%	2013-Q1	0	Eric Lazio	Red	66%	Red	\$345,000	\$2,309,106	-\$1,964,106	Red				
Continuous Improvement	3	IT Help Desk	IT Help Desk	100%	2012-Q1	32	Oliver Reynolds	Red	33%	Yellow	\$400,000	\$130,310	\$269,690	Yellow				
		New Customer Support Center	New Customer Support Center	100%	2009-Q3	8	Maximilian Schneider	Yellow	68%	\$400,000	\$390,340	\$49,660	Yellow					
		New Training Center	New Training Center	100%	2014-Q2	5	Susan Steinberg	Yellow	40%	Yellow	\$2,000,000	\$805,426	\$1,194,574	Yellow				

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- Staff project and work teams with available and qualified employees and independent contractors
- Review holiday and work schedules to ensure appropriate staff coverage

## Monitor costs and progress

- Track time entered by workers on a project with Workday Time Tracking
- Record labour rates for billable and non-billable time
- Use Workday Spend Management to capture expenses and purchase orders related to a project or work area
- Enable weekly resource forecast estimates at the project level for use in project budgeting
- View total current spend against planned budget as projects and work progress
- Proactively modify project and work plans, budgets, and worker assignments as needed

## Analyse work results

- View current statuses of key initiatives, projects, and work areas at a glance with dashboard worklets
- Set a notification trigger if a specific condition or threshold is met
- Rate the quality of completed projects and work
- Base worker pay-for-performance compensation and development plans on objective results of work performed
- Leverage outcomes to gain insight into ways to improve processes in the future

Workday Projects provides better alignment, execution, and results than standalone project systems, enabling your organisation to maximise productivity, motivate workers, and enable business leaders to drive results.

