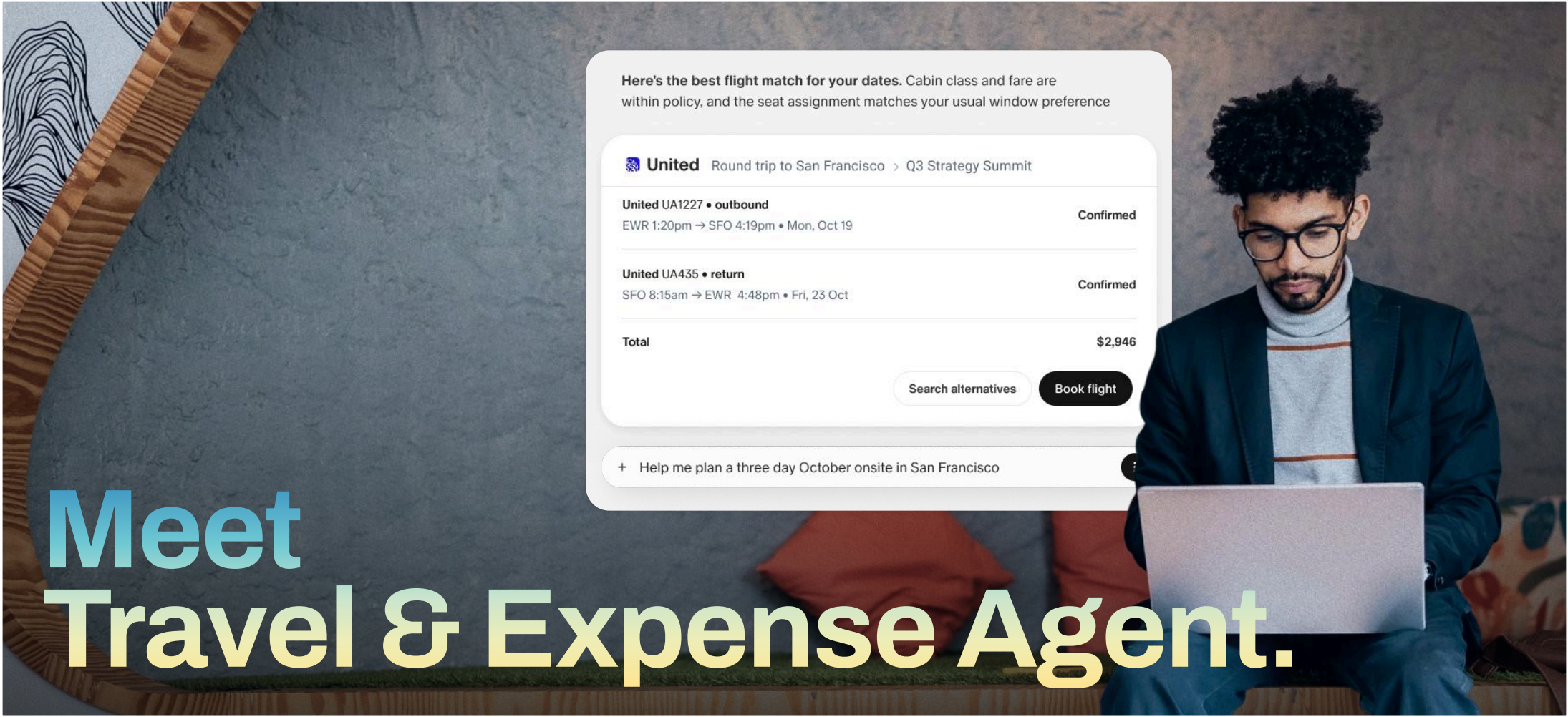




Meet Travel & Expense Agent.

Design Team Offsite — NYC

- **Location**
Bryan Park office · 1065 Avenue of the Americas
- **Dates**
Oct 12–13, 2026 · 9:00 AM daily start
- **Approved hotels**
Kimpton Muse · Hyatt Place Midtown · Citizen M
- **Note from Alex**
We'll work in the Midtown conference suite both days.
Dinner together on the 9th. I'll send a separate invite once everyone on the team has booked.
- **Book-by**
Sept 26, 2026

Your travel profile

- **Home base**
Pleasanton, CA
- **Airports**
SFO / OAK / SJC
- **Preferred airline**
United Airlines · Mileage Plus

For David, a client trip used to mean bouncing between booking tools and piles of receipts. Now David says where and when he's going and the Travel & Expense agent returns an in-policy proposal. Finance gets real-time spend visibility, and the expense report is drafted from trip data, with receipts matching automatically, catching duplicates and violations before payment.

Business travel, in policy, in real time.

Tell Sana where you're going, and **Travel & Expense Agent** helps book the trip, draft the expense report, and keep spend visible.

Book In-Policy

Automated Preferences

Reconcile Card Transactions

Flag Out-of-Policy Spend

Automate Expense Reporting

...and more

Take the friction out of business travel — travelers reimbursed faster and spend stays inside policy.

[Learn more about Workday's AI agents →](#)